

BID PROPOSAL FOR:

(CALL NUMBER)

(PROJECT NUMBER)


(CONTRACTOR / COMPANY NAME)

(ADDRESS)

**CONTRACT PLANS BUREAU
MONTANA DEPARTMENT OF TRANSPORTATION
2701 PROSPECT AVENUE
P O BOX 201001
HELENA MT 59620-1001**

It is the Contractor's responsibility to report any errors, omissions or ambiguities in the bid package upon discovery. These will be reported to the Contract Plans Bureau by using the Question and Answer Forum found on the Contractor's System web site. If the forum is closed, questions must be submitted to the department in writing. Questions must be submitted early enough for MDT to react prior to the bid letting.

Check here

The following check list will give you a guideline to submit a responsive bid.		
Bid Bond	At least 10 % of the FINAL bid	
	Used the most current MDT supplied Bid Bond Form	
	Bond signed and power of attorney attached	
DBE Schedule	Complete	
	Goal Met on FINAL bid	
Quantity Sheets	Unit prices supplied for all items	
	Same check number on all sheets	
	Bid totaled	
	All amendments for the project are applied	
Proposal	Signed and notarized	
	All sheets that print out from the bid disk are included	
Electronic Bid Files	Bid Disk returned with data saved from your final bid. Write in your Contractor name on the label and circle the project number(s) you are bidding on. (only one disk needs to be returned with all projects you are bidding on saved on it)	
	Use the correct company name and address and the Contractor ID number issued by the Contract Plans Bureau for your company	